



## **INFORMATION SECURITY POLICY**

**Qatar Fuel Additives Company Limited (QAFAC), a producer of Methanol and Methyl Tertiary Butyl Ether (MTBE), is committed towards Information Security in every aspect of its business operations.**

**QAFAC's objective is to safeguard its information assets and information systems whilst conducting its business, and shall embrace the following fundamental elements of Information Security:**

- **Protect QAFAC's information assets against all internal, external, deliberate or accidental threats.**
- **Comply with applicable legislative, regulatory, contractual obligations and other Information Security requirements.**
- **Protect information against unintended disclosure and unauthorized access.**
- **Preserve and maintain Confidentiality, Integrity and Availability of information.**
- **Integrate Information Security with work processes that identify, assess and treat risks and opportunities in order to address vulnerabilities and threats to information.**
- **Develop, maintain, test and institute controls for Business Continuity Plan.**
- **Report all actual or suspected Information Security breaches for investigation and mitigation.**
- **Provide awareness and training to employees and contractors, where relevant.**
- **Strive for continual improvement of the Information Security Management System.**

**Ahmed Abdulqader Al-Ahmed**  
**Chief Executive Officer**

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